



Welcome to the Office of Human Capital Management's (OHCM) 1st Quarter Learning Opportunities. Below is a list of learning opportunities as well as upcoming calls that will be available between October and December. Highlights for this quarter include E-learning courses that can be accessed from your computer 24 hours a day, seven days a week. For a list of learning opportunities for the year please visit the [GSFC Learning Calendar](#). (Please note the [GSFC Learning Calendar](#) works best using Internet Explorer). To register and to search for more learning opportunities, please visit <https://saturn.nasa.gov/>. For more information on how to use SATERN please visit <https://saterninfo.nasa.gov/>. **This announcement also includes courses that were not included in the 4th Quarter Learning Opportunities.**

[Accommodating Employees with Disability who are Attending Training](#)

For assistance about OHCM training and development programs, please contact the Training Cultivation Office at 301-286-5400 or visit <http://ohcm.gsfc.nasa.gov/DevGuide/home.htm>.

Fiscal Year 2012

1st Quarter: October, November, December

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ACADEMY OF PROGRAM/PROJECT & ENGINEERING LEADERSHIP (APPEL)

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Title: **APPEL—ASSESSING PROJECT PERFORMANCE**

Date: 11/3/2011 – 11/4/2011

Start/End Time: 8:00AM – 5:00PM

Description: This two-day course is designed to help participants manage and make informed decisions from the volumes of data about project performance such as earned value, risk matrices, critical path, slack, estimates to complete, cost variances, configuration changes, contract modifications, award fee scores, technical performance measures, and others. Upon completion of this course participants will be able to recognize the importance of project performance assessment, apply performance assessment methodologies, and interpret the significance of the project performance assessment results.

If you would like to attend this course please contact the Program Manager [Mark Goldman](#) at 301-286-8852. To see other courses at different Centers please visit <http://www.nasa.gov/offices/oce/appel/>.

CASE STUDIES WORKSHOP SERIES

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The following series of case study workshops is sponsored by the Office of the Chief Knowledge Officer (OCKO) and Office of Human Capital Management (OHCM). Space is limited to 30 participants. To RSVP please contact [Barbara Fillip](#) at 301-286-4666. Participants who RSVP will receive the case study ahead of time.

For more information, please visit

<http://www.nasa.gov/centers/goddard/about/organizations/OCKO/workshops/index.html>

Title: TRACKING AND DATA RELAY SATELLITE SYSTEM (TDRSS): WORKING WITH DIFFERENT CONTRACT TYPES (Part 1 and Part 2)

Date: 8/18/2011

Start/End Time: 11:30AM – 12:30PM

Description: The Tracking and Data Relay Satellite System (TDRSS) has provided space communications for NASA's operations since 1983, when the first TDRSS satellite (TDRSS-1) was launched on the Space Shuttle Challenger. Over the last 25 years, the TDRSS network has brought stunning images from the Hubble Space Telescope to Earth. It has delivered pictures, television, voice and data from more than 100 space shuttle missions and the International Space Station. The TDRSS network has delivered large volumes of Earth observation data in support of Mission to Planet Earth and investigations into global climate change. The TDRSS case study (in two parts) covers the contracting story behind this successful program, going from a Fixed Price contract for the first five satellites to a Cost Plus Award Fee for TDRS G, replacing TDRS B lost in the Challenger accident, to a Fixed Price Contract for TDRS H-I-J, and a Fixed Price Incentive Fee contract for the TDRS K and L satellites.

Part 1 covers the first part of the TDRSS contracting story and highlights the importance of understanding the consequences of various contract types, potential loss of control and precedence of commercial activities over science goals.

Part 2 focuses on the second part of the TDRSS contracting story and drawing some lessons from years of TDRSS contracting and four different contract types and experiences.

To RSVP please contact [Barbara Fillip](#) at 301-286-4666. Participants who RSVP will receive the case study ahead of time.

Title: THE PURSUIT OF IMAGES OF COLUMBIA

Date: 9/15/2011

Start/End Time: 11:30AM – 12:30PM

Description: Soon after the launch of Columbia (STS-107) on January 16, 2003, a piece of insulating foam struck the orbiter's left wing. Launch video did not reveal the extent of the damage, and engineers' analyses were inconclusive. Partly because the foam was a known issue that had not led to significant problems in the past, concerns voiced by engineers trying to determine the extent of the possible damage were not heard and no action was taken. The effects, during Columbia's reentry into the atmosphere on February 1, were catastrophic, with the loss of the spacecraft and all seven members of its crew.

The case study follows the futile attempts of the chief structural engineer at Johnson Space Center to persuade upper management that obtaining images of Columbia's wing is critical to the safe return of ship and crew.

Special Guest: Rodney Rocha, JSC

To RSVP please contact [Barbara Fillip](#) at 301-286-4666. Participants who RSVP will receive the case study ahead of time.

Title: MECHANICAL SYSTEMS ENGINEERING SUPPORT MSES RE-COMPETE: REENGINEERING A PROCUREMENT PROCESS

Date: 10/20/2011

Start/End Time: 1:30PM – 2:30PM

Description: The Mechanical Systems Engineering Support (MSES) II is a \$500 million engineering services contract at Goddard. The re-compete for this contract stretched everybody to really examine procurement in a new way. This case looks at the very difficult contracting process and litigious aftermath that ultimately ended in success. To garner lessons learned from procurement is challenging because of the unique and sensitive nature of the subject matter. This case study shows that it is possible to get to the core lessons and learn from them.

This case study workshop is offered within the broader agenda of the [NASA Supply Chain conference 2011](#).

To RSVP please contact [Barbara Fillip](#) at 301-286-4666. Participants who RSVP will receive the case study ahead of time.

Title: CALIPSO PROPULSION SAFETY LAUNCH DECISION

Date: 11/17/2011

Start/End Time: 11:30AM – 12:30PM

Description: CALIPSO (Cloud-Aerosol Lidar and Infrared Pathfinder Satellite Observations), a joint mission between NASA and the French space agency CNES, was designed as a pioneering tool for observing Earth's atmosphere. Project development has been hampered for years by a complex organizational structure, management conflicts between NASA centers, international-partnership issues, and instrument and spacecraft problems. Within this complex environment, a design issue involving a risk of leaks and related safety hazard results in the NESC being called to provide an independent review of the Proteus spacecraft bus. Although a waiver was written based on the NESC report and a redesign was not deemed necessary, the leakage risk continued to be carried as a red risk on Calipso's residual risk chart.

This case study highlights the importance of addressing technical issues head on as they are identified, especially in the context of complex partnerships where roles and responsibilities constantly need to be clarified.

To RSVP please contact [Barbara Fillip](#) at 301-286-4666. Participants who RSVP will receive the case study ahead of time.



CAREER DEVELOPMENT

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Title: GSFC— STRATEGIES FOR CREATING A WINNING FEDERAL RESUME

Date: [10/4/2011](#)

Start/End Time: 10:00AM –11:30AM

Description: Has your resume been rejected more times than not for the job certification? Maybe your resume is not marketing you in the best way it could. Are you using accomplishment statements versus duty statements? In this course participants will learn: what a Federal resume is and what information should be included; what key words to use in a Federal resume; how to write accomplishment statements to strengthen the impact of a resume; and general tips to improve the overall effectiveness of a Federal resume.

For information on target audience, location and registration [click here](#). Point of contact [Jesse Boyd](#) at 301-286-4121.

Title: GSFC— PREPARING FOR THE FEDERAL JOB INTERVIEW

Date: [10/20/2011](#)

Start/End Time: 1:00PM –2:30PM

Description: Learn how to interview with confidence and how to prepare for a successful interview. In this course participants will learn: tips to help prepare for the interview; what behavioral interviewing is; and how to respond to the most commonly used interview questions and strategies for answering them. Participants will role-play with one another in practice interview sessions.

For information on target audience, location and registration [click here](#). Point of contact [Jesse Boyd](#) at 301-286-4121.

Title: GSFC— PREPARING FOR MID-YEAR PROGRESS REVIEW DISCUSSION FOR EMPLOYEES

Date: [11/08/2011](#)

Start/End Time: 10:00AM –11:30AM

Description: It is important to be adequately prepared for the mid-year progress review discussion. In this course

participants will learn preparation techniques that will help them ensure their mid-year progress review discussion is productive, positive and motivating. They will also learn how to manage their emotions professionally and will be able to document, articulate and convey their accomplishments successfully to their supervisor.

For information on target audience, location and registration [click here](#). Point of contact [Jesse Boyd](#) at 301-286-4121.

Title: GSFC— PREPARING FOR MID-YEAR PROGRESS REVIEW DISCUSSION FOR SUPERVISORS

Date: [11/17/2011](#)

Start/End Time: 10:00AM –11:30AM

Description: It is important for supervisors to be adequately prepared for the performance appraisal discussions with their employees. In this course participants will learn preparation techniques that will help ensure their performance appraisal discussions with employees are productive, positive and motivating.

For information on target audience, location and registration [click here](#). Point of contact [Jesse Boyd](#) at 301-286-4121.

Title: GSFC— HOW TO WRITE EFFECTIVE ACCOMPLISHMENT STATEMENTS

Date: [11/22/2011](#)

Start/End Time: 10:00AM –11:30AM

Description: Many of us underestimate our accomplishments. We are often told not to boast, that modesty is the best policy. In this workshop participants will learn the definition of an accomplishment, how to write an accomplishment statement using the STAR/CAR techniques, and turn accomplishments into high-impact statements. These accomplishment statements can be used in resumes, performance appraisals and interviews.

For information on target audience, location and registration [click here](#). Point of contact [Jesse Boyd](#) at 301-286-4121.

Title: GSFC— CAREER CHECK-UP

Date: [12/07/2011](#)

Start/End Time: 10:00AM –11:30AM

Description: Have you been forgetting about your career this year? Stop by the Professional Development Center to meet with the Career Coach to have your resume reviewed or practice for your next interview. Do you have an IDP completed? This is the time to get a jump start on creating an IDP for the new year. The PDC Career Coach would like to invite you to Bldg. 1, L100.

For information on target audience, location and registration [click here](#). Point of contact [Jesse Boyd](#) at 301-286-4121.



COMPUTER

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Title: BOOKS 24x7

Location: [Online](#)

Description: Books24x7, available via SATERN, allows employees to search, browse, and download thousands of the leading technical and business books online. It can pinpoint the exact chapter and paragraph for access to information in seconds!

Features of Books24x7:

- Instant access to the full text of over 18,000 books from trusted publishers, in an online, fully searchable format. Find immediate answers to both technical and business-related questions.
- Browse, search, read, or copy and paste sections (including sample code) from a computer or web-enabled mobile device.
- Bookmark sections and keep resources on a virtual bookshelf.
- Download book chapters in PDF, Kindle-ready, and ePub formats.
- Available for use on your mobile devices including [Smartphone](#) and [iPad](#).



Four libraries—Business, Information Technology and Office Desktop Essentials—are available to all by default; the EngineeringPro library is available upon request. Contact the [Learning Center](#) at 301-286-7285 to gain access to the EngineeringPro library. To access Books24x7, [click here](#). For more information contact [Mike Marshall](#) at 301-286-6017.

E-learning is a new category that includes the online learning tool called [SkillSoft](#) to provide you with free courses available where ever you have an internet connection. Below is a list of popular [SkillSoft](#) courses with direct links to launch the course from your desktop. Please make sure that your Pop-up Blocker is off in order to access the each course. To access more Skillsoft courses login to [saturn.nasa.gov](#)> go to “Catalog”> click on “Browse Catalog”> and search for “Skillsoft” under “Subject Area Menu”.

Title: GSFC— CUSTOMIZING WINDOWS 7[Online](#)**Course Length:** 1 Hour

Description: Windows 7, Microsoft’s newest operating system, enables users to customize their Windows experience by modifying and adjusting many of the features that Windows 7 provides. Using Windows 7, you can change the programs that appear on the Start menu and taskbar, and how they appear, which ensures quicker access to features and programs you use most. Windows 7 also provides different desktop themes and gadgets to personalize and enhance the Windows 7 interface. This course introduces customization in Windows 7 and provides detailed instructions that enable you to customize the desktop, Start menu and taskbar. So instead of working with the generic Windows 7 interface, you can work in a customized way that improves your productivity and user experience.

To launch the course [click here](#). For more information contact [Mike Marshall](#) at 301-286-6017.

Title: GSFC— LEADERSHIP ESSENTIALS: BUILDING YOUR INFLUENCE AS A LEADER[Online](#)**Course Length:** 1 Hour

Description: Why is it so hard to get people to agree to a good idea? Why are some leaders constantly faced with challenges and objections? Reaching agreement as a leader does not mean you should manipulate or force people to accept your ideas and accomplish your objectives; there are ethical ways for leaders to successfully build influence. Leaders attempting to influence and persuade others are faced with the challenges of navigating through organizational politics. An effective leader recognizes that organizational politics can provide positive ways to influence others in order to accomplish goals. In this course, you will be guided through numerous methods and strategies for effectively influencing a team to accept your ideas. You’ll be introduced to the importance of political awareness and the essential skills involved in using positive politics and avoiding negative politics when persuading others. You’ll also have an opportunity to practice methods for influencing effectively and ethically.

To launch the course [click here](#). For more information contact [Mike Marshall](#) at 301-286-6017.

Title: GSFC—BASICS OF SIX SIGMA PROJECTS AND TEAMS[Online](#)**Course Length:** 2.5 Hours

Description: Effective leadership is putting first things first. Effective management is discipline, carrying it out,"" says famous motivator and author, Stephen R. Covey. Six Sigma needs both effective leadership and management to deliver its promised results to an organization. It requires all Six Sigma leaders – Master Black Belts, Black Belts, and Green Belts – to effectively lead project teams to deliver their expected results. Understanding team building processes, tools, and role structures helps Six Sigma team members produce desired results and resolve negative team dynamics. In order to achieve this, disciplined schedules, costs, and deliverables are required when managing such projects. The management of Six Sigma projects involves developing and adhering to a project charter that reflects a shared understanding of project expectations, scope, deliverables, and schedule.

To launch the course [click here](#). For more information contact [Mike Marshall](#) at 301-286-6017.

Title: GSFC— MICROSOFT SHAREPOINT 2010: NEW FEATURES FOR POWER USERS[Online](#)**Course Length:** 1 Hour

Description: SharePoint Server 2010 offers a number of new features and enhancements that help to ease the day-to-day tasks of power users. There are a number of changes to the SharePoint 2010 interface, as well as changes and enhancements in the method and location of accessing specific options. This course explores the enhanced SharePoint 2010 User Interface, the Getting Started area of home pages, and the changed Site Actions menu. It also discusses the new site creation templates, changes to workflows, enhancements to record and content

management, web content management, and the new document sets. Managing site settings is also covered.

To launch the course [click here](#). For more information contact [Mike Marshall](#) at 301-286-6017.

Title: GSFC— BUSINESS WRITING: KNOW YOUR READERS AND YOUR PURPOSE

[Online](#)

Course Length: 1 Hour

Description: Knowing your purpose will focus your message, making it clear to readers why it is important to them. Identifying who your audience is and what your purpose is will guide you in selecting an appropriate tone for your business message. Tone is a significant element in writing one that affects how the reader will respond to your message. Tone refers to the writer's attitude toward the reader and subject matter as expressed in the way the message is written. The key to controlling the tone of your writing is to put yourself in the place of your reader. When you know who your readers are and what your purpose is, you can tailor your tone to suit them. This will help you create more effective business messages. This course addresses ways to identify your readers and to create messages that convey the appropriate tone for different readers.

To launch the course [click here](#). For more information contact [Mike Marshall](#) at 301-286-6017.

IT SECURITY

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Title: GSFC— CYBER SECURITY FOUNDATIONS

Date: [10/24/2011 – 10/28/2011](#)

Start/End Time: 8:30AM – 4:30PM

Description: Investigate cyber security threats and master techniques needed to protect your network. When you consider just a few of the consequences of a security breach - your proprietary information completely accessible, hefty fines for security lapses, news headlines about your company's security breach, it becomes obvious: An in-depth and thorough understanding of cyber security fundamentals and best practices is absolutely necessary. In this cyber security course, you will gain a global perspective of the challenges of designing a secure system, touching on all the cyber roles needed to provide a cohesive security solution. Through lecture, labs, and breakout discussion groups, you will learn about current threat trends across the Internet and their impact on organizational security. You will review standard cyber security terminology and compliance requirements, examine sample exploits, and gain hands-on experience mitigating controls. In a contained lab environment, you will work with live viruses, including botnets, worms, and Trojans. In addition to technical cyber security components, you will learn and explore the non-technical aspects of cyber security necessary to mitigate risk and lessen exposure, including risk management, threat determination, disaster recovery, security policy management, and business continuity planning. This course provides an excellent foundation for those proceeding to CISSP, CEH, CISA, or CISM training.

For information on target audience, location and registration [click here](#). Point of contact [Mike Marshall](#) 301-286-6017.

LEADERSHIP DEVELOPMENT

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Title: LEADERSHIP DEVELOPMENT CHANNEL LIVE EVENTS

[Online](#)

Description: The Leadership Development Channel is an online portfolio featuring preeminent thought leaders, CEOs and MBA-curriculum content designed to drive success and learning at all levels of the organization. It includes several different components, such as on-demand video programs, Leadership QuickTalks, CEO Exchange QuickTalks, and Live Executive Leadership events. A list of upcoming live events of famous speakers is available below.

To see these live events visit the [Leadership Development Channel](#) and click on the "Live Events" tab (please make sure your Pop-up Blocker is off in order to access the channel). For more information contact the [Talent Cultivation Office](#) at 301-286-7285.

Upcoming Live Events:

The Science of Motivation and its Connection to High Performance (9/22/2011)

Featuring: Daniel Pink best-selling author of Drive and A Whole New Mind

Four decades of behavioral research reveal why the traditional approach to high performance backfires on most organizations. In a provocative and entertaining presentation, audiences will see how many common organizational incentives often go wrong—and can reduce both creativity and satisfaction on the job.

The Progress Principle: Using Small Wins to Ignite Joy, Engagement, and Creativity at Work (10/11/2011)

Featuring: Teresa Amabile's Edsel Bryant Ford Professor of Business Administration in the Entrepreneurial Management Unit at Harvard Business School

What really makes people happy, motivated, productive, and creative at work? Teresa Amabile's new research, conducted with her colleagues and based on analyzing nearly 12,000 daily diaries of team members working on collaborative creative projects, reveals some surprising answers. In this Executive Leadership presentation, Dr. Amabile will use stories from those diaries to describe our discoveries.

The Talent Code: The Blueprint of High Performance (12/7/2011)

Featuring: Daniel Coyle author of three books, including the New York Times bestseller Lance Armstrong's War

Daniel Coyle spent the last two years visiting the world's greatest talent hotbeds in sports, art, business, and music—tiny but powerful places that consistently produce huge numbers of extraordinary performers. Daniel reveals what makes them tick — and explains how you can use a few basic leadership principles to maximize high performance and potential in your organization. The secret is located in the brain; in the specific, targeted methods of training and motivation the hotbeds use to build the high-speed neural circuitry that underlies all greatness, from Michelangelo's sculptures to Michael Jordan's jump shot.



PROCUREMENT

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Title: PROC—COTR-REFRESHER-ONLINE

[Online](#)

Description: This course provides a recap of COTR duties and responsibilities. It is designed for those who require NASA refresher COTR training every 2 years to maintain the Federal Acquisition Certification (FAC) as a COTR. The course provides personnel with knowledge and training on contract planning, award and performance duties facing COTRs. Participants must complete all three modules to receive credit for this course (worth 4 Continuous Learning Points). The three modules of the course are the Contracting Officer's Technical Representative (COTR) Refresher Training Course, Contracting Officer's Technical Representative Refresher Exam, and Contracting Officer's Technical Representative Refresher Survey.

To begin this course [click here](#). Point of contact is [Dwane McGinnis](#) at 301-286-5247.

Title: PROC—COTR-REFRESHER

Date: 10/4/2011 or 11/14/2011

Start/End Time: 9:00AM – 5:00PM

Description: This course provides a recap of COTR duties and responsibilities. It is designed for those who require NASA refresher COTR training every 2 years to maintain the Federal Acquisition Certification (FAC) as a COTR. The course provides personnel with knowledge and training on contract planning, award and performance duties facing COTRs. It emphasizes the COTR's unique perspective on the contracting process, providing participants with guidance on the successful performance of the essential COTR duties as well as the FAC-COTR competencies identified by the Federal Acquisition Institute (worth 8 Continuous Learning Points).

For information on location and registration contact [Dwane McGinnis](#) at 301-286-5247.



REQUIRED TRAINING

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Title: FY 2011 ANNUAL INFORMATION SECURITY TRAINING

[Online](#)

Due Date: 8/31/2011

Description: This course is designed to provide an examination of security issues concerning technology systems

and their information. Topics address user responsibilities and operating securely in a networked environment. This year there is only one course that supervisors and their employees will need to complete. The Federal Information Security Management Act of 2002 (FISMA) requires that all personnel, including contractors and other users of information systems that support the operations and assets of NASA, must be trained to understand the risks associated with their activities and their responsibilities for complying with agency policies and procedures. The [Information Technology Systems Training](#) course is an annual requirement and should take approximately one hour to complete. Failure to complete this course could result in the removal of access to NASA-wide systems.

To access the course [click here](#). For technical assistance, learners should contact the NSSC Help Desk at 877-677-2123 or [Adolphus Uzoukwu](#) at 301-286-4881.

Title: UNIFORMED SERVICES EMPLOYMENT AND REEMPLOYMENT RIGHTS ACT (USERRA) TRAINING

[Online](#)

Due Date: 9/30/2011

Description: This mandatory training is for all civil servant supervisors and 201 series employees. The Veterans' Benefits Improvement Act of 2008, Public Law (P.L.) 110-389, October 10, 2008, contains a key provision requiring all Federal agencies to provide Uniformed Services Employment and Reemployment Rights Act (USERRA) training per the United States Code at [Chapter 43, Part III, Title 38](#). The mandatory Uniformed Services Employment and Reemployment Rights Act (USERRA) training is required for all NASA employees in the 201 occupational series and all supervisors. [The USERRA training](#) is on employee's learning plans in SATERN and takes about 15 minutes to complete.

To access the course [click here](#). For technical assistance, learners should contact the NSSC Help Desk at 877-677-2123 or [Adolphus Uzoukwu](#) at 301-286-4881.



SAFETY AND HEALTH

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Title: GSFC—CPR/AED TRAINING (WALLOPS)

Date: [10/26/2011](#), [11/30/2011](#) or [12/28/2011](#)

Start/End Time: 12:30PM – 4:30PM

Description: This course at Wallops provides classroom instruction designed to meet OSHA requirements. It teaches basic first aid skills, CPR, and automated external defibrillator (AED) skills and covers scenarios such as helping someone with a possible broken bone or sprain; giving CPR to an infant, child, or an adult; or using an AED. It also discusses designated first responders, individuals needing credentialed training for job or regulatory requirements, and select departments or an entire workplace.

For information on target audience, location and registration click here. Point of contact is [Kenneth Volante](#) at 757-824-1159.

UPCOMING CALLS

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DIVERSITY DIALOGUE PROJECT

The Diversity Dialogue Project (DDP) is a facilitated-dialogue process in which small groups of employees come together in an open, non-judgmental, and comfortable environment to discuss differences based on many dimensions of diversity that are represented in our Center's workforce. The purpose of the DDP is to facilitate a deeper understanding of and appreciation for diversity issues among Center employees. Emphasis is placed on enhancing personal growth and effectiveness through the processes of listening, introspection, finding meaning, building acceptance for differing perspectives, and moving to action based on knowledge and learning gained during DDP.

The nomination call for DDP will be sent to each Directorate in October 2011. Employees who are interested should nominate themselves through their directorate management. For more information please contact DDP Program Manager [Shavondalyn Givens](#) at (301) 286-9601.

FY12 LEADERSHIP AND MANAGEMENT DEVELOPMENT (LMD) FALL CALL FOR APPLICATIONS INCLUDING THE LEADERSHIP DEVELOPMENT AND EXCELLENCE IN MANAGEMENT (LDEM) PROGRAM

The annual **Leadership and Management Development (LMD)** Fall Call for applications will be released in the early Fall timeframe.

The LMD call includes the following Agency programs:

- Business Education Program (BEP)
- Leading Through Influence (LTI)
- Leading Change (LC)
- Practical HR Solutions for Supervisors (PHRSS)
- Leading Through Effective Communication (LEC)
- Congressional Operations Briefing Conference (CO)

The **Leadership Development and Excellence in Management (LDEM)** Program is a formal leadership development program designed to give all grades and skill levels the opportunity to develop and enhance leadership skills. The Program supports the Agency and Center succession planning and provides participants with the competencies and skills from the GSFC Leadership Model. The LMD call includes the following GSFC programs:

- Leadership Development and Excellence in Management (LDEM) Program A "Leading Self: Influencing When You Are Not In Charge"
- Leadership Development and Excellence in Management (LDEM) Program B "Leading Groups and Teams: Expanding Your Sphere of Influence"
- Leadership Development and Excellence in Management (LDEM) Program C "Creating & Leading Adaptive Organizations: Harnessing Personal Power"

Stay tuned for notification about the release of this LDEM Fall Call through your Directorate Administrative Officer. If you have questions, please contact [Kellie Murray](#) at 301-286-2282.

ACADEMY OF PROGRAM/PROJECT & ENGINEERING LEADERSHIP (APPEL)—CORE COURSES- BY CENTER NOMINATION ONLY

The Academy's core curriculum offers a comprehensive, integrated approach to learning for NASA's technical workforce. The sequence of materials is designed to help participants expand their thinking—to make connections among many systems engineering and project management principles and concepts, see the "big picture," and understand the context and interrelationships of the topics. Core courses range from the foundations of aerospace to advanced project management and systems engineering topics.

A brief summary of course descriptions can be found at <http://www.nasa.gov/offices/oc/appe/curriculum/core/17.html>. For more information contact the Program Manager [Mark Goldman](#) at 301-286-8852.



TAKE CHARGE OF YOUR CAREER! Did you know that Goddard offers Career Coaching?

The Career Coach of the Office of Human Capital Management invites you to consider taking time out of your busy schedules to take care of number one (yes, that's you!). Are you working in your dream job? When you wake up, are you excited to come to work? Is your resume ready for that next opportunity? Do you need to practice for that next interview? A Career Coach can help you with all of these things and more... To schedule an individual confidential appointment, please contact [Jesse Boyd](#) at 301-286-4121 or the Career Coach directly at 301-286-5794.



ROAD TO MISSION SUCCESS (RTMS)

The Road To Mission Success Workshop series provides opportunities to hear from Goddard's senior leadership about their experiences, roles, and understanding of how Goddard does business. This series of three two-day workshops is for civil servants (min. GS-11) who lead or are poised to lead at Goddard. The call comes out twice a year—once in the Fall and once in the Spring. Announcements for the

Spring call will be released in January. Please direct all questions to [Tara Hantske](#) at 301-286-5981.

GSFC CENTER-WIDE MENTORING PROGRAM



The [GSFC Mentoring Program](#) call will be sent out during the September timeframe. The call includes the AETD Minority Career Mentoring Program, Wallops and IV&V. Applications will be accepted for mentors and mentees. The GSFC Mentoring Program provides employees the opportunity to be matched with a mentoring partner from outside their day-to-day network.

Participants can either self select their mentoring partner or be matched by the program managers. The partnership is one year in length and is based on the needs of the mentee. Trainings and workshops are provided throughout the year for participants.

If you have questions, please contact [Mary E. Cummings](#) at 301-614-6940.

SYSTEMS ENGINEERING EDUCATION DEVELOPMENT (SEED)



The Systems Engineering Education Development (SEED) Program selects mid-level GS-13 discipline engineers to participate full time for 2-3 years. The program is designed to develop systems engineering skills through a curriculum of courses, on-the-job training, rotational assignments, leadership development and mentoring from senior systems engineers. These experiences help to broaden the participant's knowledge across several

disciplines, subsystems and mission life cycle phases. The call will come out in the Fall 2011/Winter 2012 timeframe. Check out the website <http://aetdwiki.gsfc.nasa.gov/display/SEED/Home> or contact [Rebecca Derro](#) by phone at 301-286-9026.

TECHNICAL MANAGERS TRAINING (TMT)



Technical Managers Training (TMT) is a six-day residential program that presents a high-level overview of how work gets done at Goddard. Participants learn through a series of lectures, shared lessons learned, hands-on case study and group activities. There is an emphasis on increasing collaborative behaviors among work teams. The call comes out twice a year (Spring and Fall). The next program is scheduled for October 16-21, 2011. Visit the website

<http://aetdwiki.gsfc.nasa.gov/display/SEED/TMT> or contact [Carolyn Casey](#) at 301-286-8432 for additional information.

SCIENCE ENGINEER COLLABORATION PROGRAM (SECP)



The Science Engineer Collaboration Program (SECP) helps to strengthen the collaboration between the science and engineering communities. The program allows developing subsystem engineering leads to "get their hands dirty" on real hardware. SECP strengthens our engineers' understanding of the programs and needs within the Science Directorate while providing scientists knowledge of the engineering resources for developing new concepts. The call is scheduled for January/February 2012. See the website <http://aetdwiki.gsfc.nasa.gov/display/SEED/Home> or

contact [Juan Rivera](#) 301-286-8602.

SYSTEMS ENGINEER LEADERSHIP DEVELOPMENT PROGRAM (SELDP)

NASA SYSTEMS ENGINEERING
Leadership Development Program
Established 2008



The Systems Engineer Leadership Development Program (SELDP) is a one year program managed by NASA Headquarters Office of Chief Engineer (OCE). It is designed to provide advanced systems engineering and leadership skills as well as creating a broader NASA wide perspective. Participants are required to complete a

rotational assignment at another NASA Center. The call comes out in December. Visit <http://www.nasa.gov/offices/oce/appel/seldp/index.html> or contact [Christine Williams](#) at 202-358-2146 for more information.

